FAIRVIEW R-XI MISSION

"Passionate in promoting educational success and individual excellence."

VISION STATEMENT

To create responsible, independent individuals who have the knowledge and attitude to be successful in an ever-changing world.

FOREWARD

The opportunity to serve in any capacity is always both challenging and rewarding. We who serve in the capacity as public school educators hold dear this opportunity to serve.

The Fairview School is truly here to serve the children of this district with the best education programs possible. This handbook is designed to serve as a tool so parents and students will have a working knowledge of how we are endeavoring to operate the school for the general welfare of all. Should questions arise concerning facets of our program, please feel free to contact us here at the school. Our address is Fairview R-XI School, 4036 State Route K, West Plains, MO 65775. The telephone number is 417-256-3868.

BUILDING HOURS

School hours are 8:00 - 3:40 p.m. The building will be open to students at 7:40 a.m. Students are not to arrive prior to 7:40 a.m. unless they are under the direct supervision of a staff member. Students who are not involved in supervised activities must leave the building by 4:00 p.m. Students staying after school must be under the direct supervision of a staff member.

ADMINISTRATIVE TOPICS

Special Requests

Parent and guardians are our honored guests. For the safety of our students, please check in at the office before going to any other areas of the school. (See policy KK) The safety of your children is of concern to all employees of the Fairview School district. Help us provide for your child's safety by observing the traffic flow and parking information. All students must enter the school through the main front entrance. Parking for parents will be in the north section of the east parking lot or in the west parking lot.

Only buses will be allowed in the circle drive area by the main front entrance from 7:40 - 8:05 a.m. and from 3:15 - 3:50 p.m. Monday through Friday. Parents dropping off students in the morning and picking up students thru the drive thru will pull up on the east side of the building in the parent drop off/pick up line. If you prefer to walk your child into the school or walk inside to pick them up, you need to park in one of the parent areas.

Any student arriving late, other than for a reason related to operational; bus problems, must report to the office before going to the classroom.

Early Pick-Up

The school hours are from 8:00 a.m. - 3:40 p.m., and there are learning activities happening during this time**. We encourage you to pick up your child early only if it is absolutely necessary so your child may benefit from all the learning activities.** If your child is to ride a different bus, get off at a different location, or is going to be picked up by someone other than whom normally picks him/her up, send a note to the classroom teacher. If you are going to pick your child up after school and did not send a note, please call the office **at 256-3868** ***no later than 3:00 p.m.*** This will allow us the time necessary to get the message to your child and his/her teacher. You may pick up your child from the designated parent pick-up no later than 4:00 pm.

Transportation Change Messages

Transportation changes should only be made on an emergency basis. If an emergency situation occurs during the school day ***please call the office no later than 3:00 pm*** and we will make sure your child gets to the safe location you desire. Last minute changes can often result in confusion for students, staff, and caretakers. Transportation phone calls should only be made to the office in emergencies, and should not occur frequently. Parents and

guardians who make changes frequently will need to meet with school administration to seek solutions on how to prevent phone transportation changes.

For planned transportations changes we ask that you send a note with your child to their teacher describing the change for the day ahead. This note only allows us to have your wishes in writing, but it also allows you to have the opportunity to visit with your child about the change.

ENROLLMENT AND AGE REQUIREMENTS

A child must be four (4) BEFORE August 1 to be eligible for pre-school and five (5) BEFORE August 1 to be eligible for kindergarten for the upcoming school year. A child must be six (6) years of age BEFORE entering first grade. The following information is required for enrolling students in pre-K, kindergarten, and grade 1.

1. Birth Certificate or Birth Certificate number
2. Immunization records (must be up to date)
3. Social Security number
4. Vision Screening*

*Beginning July 1, 2008, every child enrolling in a public school kindergarten and new enrollees in first grade must receive a comprehensive eye examination from a state-licensed optometrist or physician. This requirement is a part of legislation (Senate Bill 16) enacted in 2007. Parents and guardians shall provide to the school district proof of the required vision exam or a statement that they are opting out of the exam. The form to be used for completing the vision exam was adopted by the Children's Vision Commission. The cost of the exam is the responsibility of the parents. If you would like more information on this subject, please refer to the Missouri Optometric Association's web site (www.moeyecare.org).

CHANGE OF ADDRESS

Parents must advise the office of any change in address or phone number during the school year. This will enable us to contact parents/guardians when the need arises.

IMMUNIZATION LAW

Immunizations must be met according to Missouri Law.

TELEPHONE PROCEDURES

We will deliver all emergency telephone calls and messages to children and teachers. **We request that teachers and students NOT BE ASKED to come to the phone during class time.** Students will be permitted to use the telephone only in cases of extreme need.

BAD WEATHER AND SCHOOL DISMISSAL

Occasionally, school must be dismissed early due to inclement weather. When weather is bad, please listen to KWPM, KSPQ, KKDY or KY3 for school dismissal information. It is essential for parents to provide children with an "emergency plan" for days when students are dismissed early and parents are not at home.

Parents will be notified by the school contact service by filling out the form in the back of the handbook.

SAFETY PROCEDURES

Safety drills will be held on a regular basis throughout the school year. A message over the school's intercom system will indicate that emergency procedures should be initiated. Exit plans for safety drills are posted in each classroom. We will also practice lockdown procedures in case of an emergency that requires that safety measure.

SCHOOL INSURANCE

Accident insurance is available for the parents who wish to have their children insured while traveling to and from school and during school hours. Insurance letters will be sent home the first week of school.

PLACEMENT OF STUDENTS

Kindergarten through eighth grade placement will be done by the Principal. No room assignments will be given over the telephone. A list will be placed on the front door before school begins.

REPORTING TO PARENTS/STUDENTS

In an effort to communicate with parents and to help prevent student failure at school, a progress report will be sent home every 5th week. At the end of each nine weeks, a report of pupil progress is sent to parents of each child on the school's regular report forms. Teachers will notify parents of deficiencies at other times when conditions warrant parent notification.

PARENT PORTAL

You may access your child's information thru our website at www.fairview.k12.mo.us. Parents will need to come to the school for ID verification to pick up their user name and password.

GRADING SCALE

PERCENTAGES		PERCENTAGES	
A	100-97	C	77-74
A-	96-93	C-	73-70
B+	92-89	D+	69-67
B	88-85	D	66-63
B-	84-82	D-	62-60
C+	81-78	F	Below 60

MEANING OF GRADES:

A - Excellent Work
B - Above Average
C - Average
D - Improvement Needed
F - Not Passing

HONOR ROLL

The criteria for students in grades 4 - 8 to make the honor roll include:

1. Students must have a B (85%) or above in each subject.
2. Students must have all A and A- grades to be eligible for the Principal's Honor Roll.

ACADEMIC AWARDS

Students in grades 4–8 who score proficient or advanced on the previous year's state assessment will be treated to a reward day in the fall. In addition, students in grades 4-8 who make the Honor Roll (B or above in each subject) each quarter will be rewarded with an honors day at the end of the school year. Students transferring to Fairview during the year must be enrolled at Fairview for at least two quarters and have maintained the above grade average at the previous school.

AWARDS

Various awards will be given at the end of the year with dates/times to be announced. Perfect Attendance requires zero absences, and zero tardies. Students that maintain at least 95% for three quarters will receive one excused day out of school during 4th quarter. Notice should be given to the Principal at least one day before. Students must be in attendance from the time the morning bell rings at 8:00 A.M. until drive thru parent pick up time at 3:40 P.M.

8TH GRADE GRADUATION REQUIREMENTS

Each junior high/middle school student receives regular instruction in language arts, mathematics, science, social studies, career education, health, and physical education and has access to art and music, plus four exploratory classes. Students in grades 7-8 have regular instruction in United States and Missouri Constitutions and American History.

1. Language arts, mathematics, science, and social studies are scheduled and taught to all students for at least 900 minutes each week in the aggregate (or 1,800 minutes every two weeks).

2. Physical education is scheduled and taught to all students for a minimum of 3,000 minutes each year and health (including tobacco, alcohol and other drug abuse prevention education, and HIV/AIDS prevention education) and safety education is scheduled and taught to all students for a minimum of 1,500 minutes each year.
3. Art and music are scheduled and taught so that all students have access to them for a minimum of 1,500 minutes each year.
4. Beginning no later than seventh grade, regular instruction in the United States and Missouri Constitutions, as well as American History and Institutions, is provided (as required by Section 170.011, RSMo).
5. Beginning no later than eighth grade, instruction in algebraic concepts and logic are available to all students.

CONFIDENTIALITY AND RECORDS MANAGEMENT

Fairview School uses the following procedures concerning access rights to parents to personally identifiable data relating to their children:

1. A record is kept of authorized personnel who enter any student records.
2. The record of authorized personnel includes the name of the individual, the date reviewed, and the purpose for which the data was reviewed.
3. No record will be given to outside agencies without written parental permission.
4. Forms requested by parents to be completed by teachers/nurse and or administration will be mailed or faxed directly to the doctor's office.
5. Parents have the right to have access to their own child's records.

CHILD CUSTODY ISSUES

According to Board Policy, both natural parents of a student, regardless of the parents' marital status, (unless a court order or divorce decree specifically removes one parent's rights) may have knowledge of and/or participate in the child's education.

In cases where a student is not living with both natural parents, the school will recognize the custodial parents as the person with whom official school contact is made. If there are parental controversies or disputes, the school office must have legal documentation to enforce the wishes of the legal guardian.

The school will try, upon request, to provide the non-custodial parent with the educational information they need in order to stay informed and involved with their child's progress. However, it is not always possible to keep the non-custodial parent informed of all school activities and programs. Therefore, the non-custodial parent has the responsibility to communicate with the school to obtain the information needed.

Occasionally the school has been asked by a custodial parent not to allow their child to leave the school premises with the non-custodial parent. WITHOUT LEGAL DOCUMENTATION ON FILE, EITHER NATURAL PARENT WILL BE ABLE TO TAKE A CHILD FROM SCHOOL.

TESTING

Achievement tests are administered to students each year. The tests administered are the Missouri Assessment Program and the Stanford.

The pre-school and kindergarten programs use the DIAL to determine readiness skills. This test is used to check cognitive and language skills, fine and gross motor characteristics, articulation skills, and adaptive or self-help skills. Special tests for diagnostic purposes are given throughout the year. The special testing may be for the gifted program or for the special education program.

SCHOOL FOOD SERVICE

All students are required to eat in the cafeteria. This includes children who bring lunch from home.

Students are responsible for returning all items to the tray return area, placing utensils in the proper containers, and making sure all trash is deposited in appropriate containers.

BREAKFAST

School breakfast will be available to Fairview students. Each day a nutritious breakfast will be served. Students who qualify for a free or reduced price lunch automatically qualify for a free or reduced price breakfast. Research has repeatedly shown that children who eat breakfast do better academically in the classroom. Therefore, we encourage you to take advantage of this service. Breakfast is served from 7:40 a.m.-8:00 a.m. daily.

LUNCH PROGRAM

Fairview participates in the free and reduced lunch program. One carton of milk is provided with each type of meal served. If a student desires an additional carton of milk, he or she may purchase it. Students are encouraged to pay for their lunches on Monday for the entire week. This makes the job of accounting for lunch money much easier. The district strongly discourages the charging of meals. If charges become excessive the district may call parent/guardian to set up a payment plan to eliminate or reduce debt. Complete lunch and breakfast menus are emailed in the weekly announcements each week as well as the Fairview website at www.fairview.k12.mo.us. Lunch bills are sent home on a weekly basis.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint filing cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442: or

(3) email: program.intake@usda.gov

This institution is an equal opportunity provider.

ROOM PARTIES AND CLASSROOM TREATS

Room parties are held three times each school year: Halloween, Christmas and Valentine's Day. Room parents help teachers with these activities, and all parents are encouraged to participate.

FOOD HANDLING PROCEDURES

Fairview R-XI follows recommendations from the USDA Smart Snacks in School nutrition standards.

The following food items can be accepted and must be distributed in the following manner:

Commercially sealed food – Opened and distributed by an adult using gloved hands. Students are not to share any items and student leftovers are to be thrown away and not taken home.

Sealed pre-mixed flavored drinks and sodas – Poured into cups by one adult with gloved hands.

Popcorn – Popped by one adult and distributed by one adult with gloved hands.

Commercially baked or prepared foods- Opened and distributed by one adult with gloved hands with no sharing and all student leftovers being thrown away.

No food items made at home can be accepted.

ILLNESS AND INJURY

Healthy children are better learners; therefore, please do not send your child to school if he/she has a fever of 100 degrees or is vomiting.

A student who becomes ill at school should get permission from the teacher to report to the nurse. If a child is ill or injured, the parents will be notified. Parents should list an emergency number on the child's enrollment card which should be kept up to date. In case of a serious injury or illness, the nurse may call an ambulance for the safe transfer of a student for medical treatment.

Medication should be given at home if at all possible. However, if the physician's orders indicate it must be given during school hours, the medication may be administered at school by complying with the following instructions:

ALL MEDICATIONS MUST BE BROUGHT IN AND KEPT IN THE NURSE'S OFFICE. Bring no more than one week's supply, unless other arrangements have been approved by the school nurse. When a student is to receive medication during school hours, the parent or guardian must provide the medication in the original prescription bottle plainly marked with:

- Student's name
- Physician's name
- Date
- Name of medication
- Dosage
- Time of administrations

STUDENT HEALTH SERVICES AND REQUIREMENTS

The health screening programs of the Fairview R-XI School District are designed to examine the populations at highest risk at a time when early intervention has the most benefit. Based on the district's assessment plan, the screening plan is:

- Blood pressure screenings will be performed upon referral.
- Dental screenings will be performed by referral and routine dental screenings will be performed annually for grades K-5 by a certified dental hygienist.
- Growth screenings will be performed annually for grades Pre-K, K, 2, 5 and 7, all new students and teacher/parent referrals.
- Hearing screenings will be performed on all new students, high risk students, Pre-K, K, 2, 5 and 8, and any referrals by teachers, parents or students.
- Scoliosis screenings will be performed annually on male eighth grade students and female sixth and eighth grade students.
- Vision screenings will be performed on all new students, high risk students, and grades Pre-K,1, 3, 5 and 8.

IDENTIFIABLE INFORMATION

Any parent or guardian preferring that their child's name and or image not appear on the Fairview website, the Fairview Facebook page, or the West Plains Daily Quill must notify the school in writing. Please be specific about what information should be omitted and from which publication.

BASIC CLASSROOM RULES

1. Follow directions immediately.
2. Be in your seat and ready to work when the tardy bell rings.
3. Have all required supplies and materials at your desk.
4. Keep hands, feet, and objects to yourself.
5. Respect for others will be shown in word and action.
6. All food brought to school for classroom activities and parties must be prepackaged and unopened items purchased from a store.
7. No homemade items are allowed.

HALL AND PHONE PASSES

Students finding it necessary to leave their assigned room must obtain a hall pass from their teacher. This includes all gym classes. Fourth through eighth grade students will also be required to sign out and in of the classroom as well as obtaining a hall pass. This is not a permit to leave the campus. Students should go to the restrooms and their lockers during class breaks and should not ordinarily expect to be excused from class.

COURTESY

Students are expected to maintain an attitude of respect toward teachers and staff at all times. Consideration and respect of classmates is also important.

FIELD TRIPS AND CLUBS

Field trips, class trips, and clubs are a part of school activities. Students must maintain a 95% attendance rate, good work habits, good behavior, appropriate conduct, and a positive attitude in order to take part in school field trips, class trips, and clubs. Students that serve twelve or more workshops and or 2 ISS/1 OSS will result in loss of school trips. While on field trips, students are subject to the same rules as if they were at school. Students are to ride the bus to the school sponsored field trip unless special circumstances arise and permission is given by administration. Non employees are not allowed to ride the bus to trips and events. Students not allowed on trips are expected to be at school unless other arrangements are made with the administration. However, if parent/guardian chooses not to have the child attend the field trip, the parent/guardian will need to make other arrangements for the child that day.

EXTRACURRICULAR CODE OF CONDUCT

Any and all students participating in extracurricular activities will be asked to sign and return an extracurricular code of conduct. This is to ensure parents and participants are aware of the expectations set forth by the Fairview faculty, administration, and Board of Education. In addition, students must maintain a 95% attendance rate in order to maintain eligibility in extracurricular activities. Administration will make final decisions.

TEXTBOOKS

Textbooks are furnished by the school district. If books are lost or damaged in excess of reasonable wear, the student will be fined to cover the damages.

Upon receipt of a school textbook the student is to write his/her name, the school year, room number, period, and teacher's name on a single line in ink on the inside of the front cover. This information will be used in returning lost books to the owner.

Fees for lost or damaged books must be paid before the end of each semester.

NUISANCE ITEMS

Students are not to possess such items as music and game players, trading cards, MP3 players, IPods, voice recorders, laser pointers, rubber bands, water guns, fireworks, cigarettes, cigarette lighters, matches, knives, skateboards, or other such items at school. Certain items may be brought to school if needed for work on special projects, but only if the student secures the permission of the teacher. The use of cell phones, to include text messaging, gaming, and picture taking is prohibited. Such use is considered a disruption of the educational environment. If parents find it necessary for their child/children to bring cell phones or other communication devices to school, those devices must be kept in the student's locker during the hours of 7:40 a.m. to 3:40 p.m. and remain there for the duration of the school day. During field trips that occur during non school hours students will be allowed to carry cell phones but they are not allowed to be used unless deemed necessary by the supervisor or in case of an emergency. Cell phones and other communication devices are not to be used on the bus, to and from school or on trips unless authorized by the teacher. Misuse of this will be confiscation of cell phone with parent required to come and pick up in the office. Students who break this rule will also be required to serve detention or 1 to 3 days in school suspension (ISS) depending upon situation. In addition, students who are found to be in violation of this policy will forfeit their privilege to bring communication devices to school for 1 week per occurrence. Student misuse of communication devices during non-school hours will be the sole responsibility of the parent/guardian.

5TH THROUGH 8TH GRADE LOCKERS AND VALUABLES

Students will be issued a locker during the first week of school by homeroom teachers. Students are to use this locker for the entire year. (A lock on your locker is recommended.) Lockers are the property of the school. We reserve the privilege of checking any locker as the need arises. Lockers should be kept clean and neat throughout the year. Students are responsible for keeping their lockers clean and free of debris and graffiti and for reporting needed repairs to the homeroom teacher who will fill out a work order for repair.

Students are not to change lockers without the consent of the homeroom teacher.

Unassigned lockers are not for student use.

Students should not bring valuables to school, such as baseball cards, CD players, headphones, game boys, MP3 players, etc.

Book bags may be carried to and from school-however, they are to be left in the student's locker during school hours.

COMPULSORY AND PART-TIME ATTENDANCE

The Fairview R-XI School District exists to improve lives through education. The district seeks to enroll and educate all resident children in the community, as required by law.

Compulsory Attendance

The law requires all children between 7 and 16 years of age to regularly attend a public, private, parochial, parish, home school or a combination of such schools for the duration of the entire school term. Parents, guardians or other persons having legal custody of a student may obtain a court order requiring students to attend school until the student receives a high school diploma or its equivalent, or reaches the age of 18. In addition, the Fairview R-XI School District provides educational programming for all students between the ages of five (5) and seven (7) and beginning at the age of three (3) for students qualified for special education services. The district may also provide preschool and adult education programs.

Once enrolled in the district, the district expects the student to attend regularly and for the student's parents/guardians or other adults having charge, control or custody of the student to communicate regularly and honestly with the district regarding the student's absences. Because the Fairview R-XI School District Board and district staff strongly believe that regular attendance is important in gaining the most from the educational experience and because state law requires district staff to report all instances of abuse and neglect, including educational neglect, the district will make every effort to ensure students are attending school as required by law. These efforts include, but are not limited to: accurately recording attendance, creating procedures for regular communication with parents regarding attendance, investigating truancy, and reporting suspected incidences of educational neglect to the Children's Division (CD) of the Department of Social Services.

Part-Time Attendance

Although the district believes that all students will benefit from attending the Fairview R-XI School District full-time, state law allows students to attend public school part-time, as long as their total educational experience meets the requirements of the state compulsory education law and the student is not already enrolled full-time in another public school. The superintendent or designee will create procedures on enrollment of part-time students to ensure that such enrollments do not jeopardize the discipline, health and academic standards of the district. The Board also directs the superintendent to annually analyze the number of students attending school part-time and to create vocational, dual-credit, advanced placement or other programs and incentives to encourage these students to attend school full-time.

Students Withdrawing from or Dropping Out of School

Once enrolled, the student will be considered a district student until the district is directed to withdraw the student, or until multiple unsuccessful attempts have been made to contact the parents/guardians or student to confirm continued enrollment after several absences. The district will encourage all families and students to consult with district staff prior to withdrawing a student.

Any student age 16 years or older who drops out of school for any reason other than to attend another school, college or university, or to enlist in the armed services, shall be reported to the state literacy hotline office.

Adopted: 09/19/1995. Revised: 06/20/2000; 12/12/2006. Cross Refs: IGBD, At-Risk Students. Legal Refs: 161.670, 163.011-.012, 167.031-.111, .275, 211.034, RSMo. 5 C.S.R. 50-340.060, .070

STUDENT ABSENCES AND EXCUSES (Grades K-8)

As directed by the Board, the following procedures will be used to implement the district's attendance policy.

ATTENDANCE

Promptness and regular attendance are imperative for students to receive full benefits of the school program. The educational loss resulting from absences from class, which cannot be adequately measured or cannot be entirely regained through make-up work, is the rationale for this attendance policy. The parent or guardian has the responsibility to decide times and reasons a student should not come to school, but it is the school's responsibility to set limits on a student's absences from school due to the high correlation between attendance and success in school. Parents who do not ensure that their child is in regular attendance are in violation of state law and are subject to legal action. Eight (8) unexcused absences or undocumented days will be the limit on absences per semester, and any days missed over eight (8) is considered excessive. Twenty (20) unexcused or undocumented days can result in retention. Students who do not attend school regularly are subject to referral to the Missouri Children's Division, Juvenile Office, and the Howell County Prosecuting Attorney.

CONSEQUENCES FOR VIOLATIONS

Grades PreK-8

1. During the (8) unexcused or undocumented days, the school will make four (4) attempted contacts, two (2) of which may be letters, and two (2) of which must be attempted personal contacts, either by telephone or in person.

2. On the ninth (9^{th}) absence, a referral will be sent to the Juvenile Office, with a copy of all contacts the school has made. School personnel will consider initiating a hotline to the Children's Division if deemed appropriate.

3. The Juvenile Office will send out a contact letter with a copy being forwarded to the school. Once the contact letter has been sent and enough time has elapsed for the parents/guardians to make contact with the Juvenile Office, it is then left to the discretion of the school when to advance to the next step.

4. If absences continue, the school may contact the Juvenile Office and request a meeting of task force personnel with the parent/guardian to ascertain what the problem is and to attempt to rectify it. Task force personnel may include a representative of the school, the Juvenile Office, Children's Division, the Prosecuting Attorney's Office, and any other agency or individual(s) providing services to the family.

5. If, after a meeting with task force personnel, the child's attendance does not improve, the school may refer the family to Truancy Court. The referral will include all documentation listed in the Truancy Court Checklist. The Truancy Court Checklist will be developed by the Juvenile Office and Prosecuting Attorney and provided to school personnel.

Excused absences will be granted for:

1. Personal illnesses (**Parent's statements may be used no more than two times each semester**). A doctor's statement, specifying the dates and times excused from school, is required for more than two consecutive days). Parent and Physicians notes must be received by the principal or the attendance clerk within two days of being absent. If notes are not turned in during this time frame, absences will be considered unexcused.
2. Doctor's statement, the excuse must specify the dates excused from school.
3. The school nurse may excuse a student for the remainder of the school day.
4. Death and/or funeral of family members
5. Court and probationary appointments

6. Medical and dental appointments for which a doctor's statement is on file
7. Out-of-school suspension
8. Religious observances
9. With prior approval the principal may excuse a student from school for activities that are educational in nature.

Students attending school-sponsored activities will not be counted absent. An absence for which no information is received or is without the parent's knowledge is considered truancy and therefore unexcused.

"Any conference may be waived by the principal if the absences were caused by a specific event or long-term illness. In cases where the district is aware that a student must be absent for an extended period of time, the district will arrange for the student to receive instruction by other appropriate means. Homebound may be requested for a student who cannot attend school for five or more consecutive days for medical reasons."

COMMUNITY TASK FORCE ON ATTENDANCE

The Fairview R-XI School District is one of many schools and agencies in Howell County working together to enforce local and state laws on compulsory school attendance. If the school deems the Community Task Force needs to be contacted the school will contact the Juvenile Office and request a meeting of task force personnel with the parents/guardians/custodians. Task Force personnel may include a representative of the school, the Juvenile Office, Missouri Children's Division, the Howell County Prosecuting Attorney's Office, and any other agency or individual(s) providing services to the family. The Task Force will attempt to meet with the parents/guardian /custodians to ascertain what the problem is and to attempt to rectify it. The representatives will also outline the alternatives if the parents/guardians/custodians do not cooperate with the task force. If the student continues to be absent from school after these steps, a referral is made to the Howell County Prosecuting Attorney. Any or all of these steps may be skipped if the family has a prior history with the task force or if evidence of neglect is discovered. We will follow the recommendation of the Community Task Force in the procedures we follow to address excessive absences, tardiness and truancy.

SCHOOL ARRIVAL

Parents will be permitted to enter the building until 8:00 a.m. Due to instructional activities beginning promptly at 8:00 a.m., parents and visitors will be asked to leave the building at 8:00 a.m.

TARDIES

A tardy is defined if a student arrives after the expected time class or school begins, as determined by the district. After the 8:00 a.m. bell rings students who arrive at school **will be required to sign in at the office** and be counted tardy. **Students who are tardy should be signed in by the adult bringing them to school.**

Upon the fourth (4^{th}) time tardy a letter will be sent home reminding the parents/guardian of the tardies. On the sixth (6^{th}) tardy the principal/counselor will review the reasons for tardies and a letter will be sent home informing the parent/guardian that two additional tardies may result in a referral to the Missouri Children's Division, Juvenile Office, and the Howell County Prosecuting Attorney. Upon the ninth (9^{th}) unexcused tardy after administration has reviewed the tardies, a hotline to the Missouri Children's Division may be made and a referral to the Juvenile Office for further action. If tardies continue to be a problem a referral will be made to the Task Force on Attendance.

SCHOOL ARRIVAL TARDIES

Due to the need for promptness and instructional activities beginning at 8:00 a.m., students are allowed three (3) morning arrival tardies per quarter. Tardies beyond the allowed number may result in any/all of the following:

- Loss of ability to participate in sports
- Loss of ability to attend school parties and school trips
- Saturday school or after school detention

Students who arrive after 8:00 a.m. must be signed in by a parent or guardian at the office window.

MAKE-UP WORK

Students are responsible for initiating and completing all class work to be made up when they are absent. The deadline for make-up work shall be equal to and not exceeding the time missed. Work due, tests, term papers, notebooks, etc.,

which have been announced prior to an absence are due on the day the student returns to school. Phone calls for make-up work requests should be made by noon and should be picked up after 3:15 p.m.

WORKSHOP

Students that serve five days in workshop will receive one day of ISS. Twelve or more workshops and or 2 ISS/1 OSS will result in loss of school trip and or the following:

- Loss of ability to participate in sports
- Loss of ability to attend school parties
- Saturday school or out of school suspension

CHILD ABUSE

Any employee of the school is required to report suspected cases of child neglect or abuse to appropriate state officials. If we suspect a child has been abused, we will call the Child Abuse Hotline. State officials will then follow up with a detailed investigation of the report.

WEEKLY ANNOUNCEMENTS

Each week announcements will be emailed containing information of school activities as well as a calendar of school events and lunch and breakfast menus. It is available online at www.fairview.k12.mo.us as well as the Fairview Facebook page.

BAND PROGRAM

Band will be offered as an elective for grades 6-8, and parents will be responsible for certain costs associated with the program.

LOST BOOKS AND LIBRARY FINES

All lost books and library fines will be assessed at the end of the school year. Payments must be made before grade cards will be released at the end of the school year.

LOST AND FOUND

Anything lost or found should be reported to the office immediately. To help eliminate confusion, children's coats, sweaters, etc., should be name marked for identification.

HEAD LICE

In order to control the spreading of pediculosis (head lice) at school, the following policy will be implemented:

1. When and if head lice/eggs are discovered on any student in the school district, it will immediately become the district's number-one priority in the health program. All siblings of the infected student will also be checked.
2. If the school nurse or teacher should discover head lice/eggs on a student in the classroom, the parent of that student will be notified, and the student will be removed from the classroom and from school.
3. The school nurse will instruct the parents concerning various shampoos and sprays that can be purchased for the head lice/eggs, and will also give information concerning necessary procedures to be taken in the home to ensure that the head lice are eradicated.
4. To be readmitted to school a student must be accompanied by a parent/ guardian or relative, and must be examined by the school nurse. The student will at the time be given a slip to be given to the teacher, which states that there is no evidence of head lice or eggs. If eggs are still present, the student will be sent home until the eggs are removed from the hair.
5. When a student is readmitted to school, the student will be examined again by the school nurse as regularly as deemed necessary. If live head lice/nits are found at that time, the parent/guardian will again be called and reinstructed concerning treatment of the head lice/nits. The student will be excluded from school for 24 hours to allow for additional treatment. This process will continue until the student is free of head

lice/nits.

6. The school will keep accurate records of students infected with head lice/eggs. From these records, the school will determine the infected individuals who could possibly be the carriers of the head lice.
7. It will be the responsibility of the school nurse to examine a student who is possibly infested with head lice or eggs, and to recommend his or her removal from school, if warranted. The nurse is also responsible for recommending readmission of the student after treatment is completed.

If properly treated, the problem should be resolved within 24 hours. Absences due to head lice problems in excess of 48 hours per incident are unexcused and will fall under the attendance policy (JED). (Adopted 09/19/1995, Last Revision 07/21/1998). Cross references: JED, Student Absences and Excuses; JHCC, Communicable Diseases - Student.

TITLE 1 PROGRAM

Fairview is a school-wide Title 1 district. Qualifications for acceptance in these programs are set by federal regulations. If you have any questions about our title programs, please contact the school office. Pre-K through eighth grade students are eligible for services under this school-wide program.

PUBLIC NOTICE

All responsible public agencies are required to locate, evaluate, and identify children with disabilities who are under the jurisdiction of the agency, regardless of the severity of the disability, including children attending private schools, children who live outside the district but are attending a private school within the district, highly mobile children, such as migrant and homeless children, children who are wards of the state, and children who are suspected of having a disability and in need of special education even though they are advancing from grade to grade. The Fairview School assures that it will provide a free, appropriate public education (FAPE) to all eligible children with disabilities between the ages of 3 and 21 under its jurisdiction. Disabilities include autism, deaf/blindness, emotional disorders, hearing impairment and deafness, intellectual disability, multiple disabilities, orthopedic impairment, other health impairments, specific learning disabilities, speech or language impairment, traumatic brain injury, visual impairment/blindness and young child with a developmental delay.

The Fairview School assures that it will provide information and referral services necessary to assist the State in the implementation of early intervention services for infants and toddlers eligible for the Missouri First Steps program.

The Fairview School assures that personally identifiable information collected, used, or maintained by the agency for the purposes of identification, evaluation, placement or provision of FAPE of children with disabilities may be inspected and/or reviewed by their parents/guardians. Parents/guardians may request amendment to the educational record if the parent/guardian believes the record is inaccurate, misleading, or violates the privacy or other rights of their child. Parents have the right to file complaints with the U.S. Department of Education or the Missouri Department of Elementary and Secondary Education concerning alleged failures by the district to meet the requirements of the Family Educational Rights and Privacy Act (FERPA).

The Fairview School has developed a Local Compliance Plan for the implementation of State Regulations for the Individuals with Disabilities Education Act (IDEA). This plan contains the agency's policies and procedures regarding storage, disclosure to third parties, retention and destruction of personally identifiable information and the agency's assurances that services are provided in compliance with the General Education Provision Act (GEPA). This plan may be reviewed between the hours of 8:00 A.M. to 3:30 P.M. in the office of the Director of Instructional Programs. This notice will be provided in native languages as appropriate.

SPECIAL EDUCATION

Services are offered in the following areas:

Speech correction, oral language, specific learning disabilities, intellectual disability, autism, emotional disturbance, and any other state recognized disorders. A range of placement options are offered to meet the specific needs of the child: self-contained, resource, itinerate, or 504.

Any student diagnosed to have a specific handicap will be provided the needed services or mandated by Public Law 94-142. The child's current diagnostic report and IEP will be needed for specific placement data.

Any child living in the Fairview District who has a handicapping condition should be reported to the special

education office. An annual census, of children with handicapping conditions, is taken each year on December 1.

COMPLIANCE PLAN

Each year a revised copy of the Fairview R-XI School Compliance Plan to serve handicapped children is required to be made available to the public in June. This updated Compliance Plan contains the following revised information: a certification statement by the Administration and the President of the Board of Education that Fairview School will continue to serve the needs of handicapped children in its district. Should anyone be interested in receiving or discussing this updated Compliance Plan, please call the school at 256-3868 or come by the Special Education Office for a visit.

FAIRVIEW R-XI SCHOOL

"Students, their parents, and employees of the Fairview R-XI School District are hereby notified that this school district does not discriminate on the basis of gender or handicap and is required by Title IX and Section 504 not to discriminate on the basis of gender or handicap in its educational activities and employment practices. Any person having inquiries concerning Fairview R-XI School District compliance with Title IX and Section 504 is directed to contact the Superintendent, 4036 State Route "K", West Plains, Missouri 65775, telephone (417) 256-1063. He has been designated by Fairview School District to coordinate the school district's efforts to comply with Title IX and Section 504.

THE ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA) PARENT NOTIFICATION REQUIREMENTS

The Elementary and Secondary Education Act (ESEA) requires notification to parents when any of the following situations exist in a Local Education Agency (LEA) receiving federal funds.

1. LEAs must annually disseminate DESE's ESSA Complaint Procedures to parents of students and appropriate nonpublic school officials or representatives.
2. At the beginning of each school year, a participating LEA must notify the parents of each student attending a school that receives Title I.A funds that they may request, and the LEA will provide in a timely manner, information regarding the professional regarding the professional qualifications of their child's classroom teachers and any paraprofessionals providing services to their child.
3. A school that receives Title I.A funds must provide all parents notice their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher or a person who is not appropriately certified.
4. Within 30 days after the beginning of the school year, and LEA must inform parents their child has been identified for participation in a language instruction educational program.
5. Parents/guardians of students enrolled in a persistently dangerous school or students who are victims of violent criminal offense while on school property must be notified of their option to transfer their student to a school that is not designated persistently dangerous.
6. Testing Transparency – LEAs must make available to the public for each grade and each assessment required by the state, the following:
    a. the subject matter assessed;
    b. the purpose for which the assessment is designed and used;
    c. the source of the requirement for the assessment (statutory cite);
    d. the amount of time spent on the assessment;
    e. the schedule for administering the assessment; and,
    f. the time and format for disseminating results.

MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION EVERY STUDENT SUCCEEDS ACT OF 2015 (ESSA) COMPLIANT PROCEDURES

This guide explains how to file a complaint about any of the programs that are administered by the Missouri Department of Elementary and Secondary Education (the Department) under the Every Student Succeeds Act of 2015 (ESSA). These programs include Title I.A, B, C, D, Title II, Title III, Title IV.A, and Title V.

1. **What is a complaint?**
   For these purposes, a complaint is a written allegation that a local education agency (LEA) or the Missouri Department of Elementary and Secondary Education (the Department) have violated a federal statute or regulation that applies to a program under ESSA.
2. **Who may file a complaint**
   Any individual or organization may file a complaint.
3. **How can a complaint be filed?**
   Complaints can be filed with the LEA or with the Department.
4. **How will a complaint filed with the LEA be investigated?**
   Complaints filed with the LEA are to be investigated and attempted to be resolved according to the locally developed and adopted procedures.
5. **What happens if a complaint is not resolved at the local level (LEA)?**
   A complaint not resolved at the local level may be appealed to the Department.
6. **How can a complaint be filed with the Department?**
   A complaint filed with the Department must be a written, signed statement that includes:
   1.A statement that a requirement that applies to an ESSA program has been violated by the LEA or the department, and
   2.The facts on which the statement is based and the specific requirement allegedly violated.
7. **How will a complaint filed with the Department be investigated?**
   The investigation and complaint resolution proceedings will be completed within a time limit of forty-five calendar days. That time limit can be extended by the agreement of all parties.
   The following activities will occur in the investigation:
   1. Record. A written record of the investigation will be kept.
   2. Notification of LEA. The LEA will be notified of the complaint within five days of the complaint being filed.
   3. Resolution at LEA. The LEA will then initiate its local complaint procedures in an effort to first resolve the complaint at the local level.
   4. Report by LEA. Within thirty-five days of the complaint being filed, the LEA will submit a written summary of the LEA investigation and complaint resolution. This report is considered public record and may be made available to parents, teachers, and other members of the general public.
   5. Verification. Within five days of receiving the written summary of a complaint resolution, the Department will verify the resolution of the complaint through an on-site visit, letter, or telephone call (s).
   6. Appeal. The complainant or the LEA may appeal the decision of the Department to the U.S. Department of Education.

8. **How are complaints related to equitable services to nonpublic school children handle differently?**
   In addition to the procedures listed in number 7 above, complaints related to equitable services will also be filed with the U.S. Department of Education, and they will receive all information related to the investigation and resolution of the complaint. Also, appeals to the United States Department of Education must be filed no longer than thirty days following the Department's resolution of the complaint (or its failure to resolve the complaint).
9. **How will appeals to the Department be investigated?**
   The Department will initiate an investigation within ten days, which will be concluded within thirty days from the day of the appeal. This investigation may be continued beyond the thirty day limit at the discretion of the Department. At the conclusion of the investigation, the Department will communicate the decision and reasons for the decision to the complainant and the LEA. Recommendations and details of the decision are to be implemented within fifteen days of the decision being delivered to the LEA.
10. **What happens if a complaint is not resolved at the state level (the Department)?**
    The complainant or the LEA may appeal the decision of the Department to the United States Department of Education.

NONDISCRIMINATION IN EDUCATIONAL PROGRAMS

Gender will not be used as a basis for determining admission to education programs of Fairview R-XI School District. Gender will not be used as a basis for determining a student's access to or participation in any course. Students may be separated on the basis of gender for class activities where the materials and discussions deal exclusively with human sexuality or where physical education classes are engaged in competition in body contact sports. No course will be offered to only one gender. Gender discrimination in academic or vocational counseling is

also prohibited. Title IX requirements do not apply in any way to the selection or use of textbooks or curricular materials. The Fairview R-XI School District does recognize, however, that gender stereotyping in curricular materials is a serious matter; and textbooks and materials considered for use in the school system will be carefully examined for such stereotyping.

NONDISCRIMINATION IN EDUCATIONAL ACTIVITIES

Gender will not be used as a basis for preventing a student's participation in extracurricular activities, school organizations, or competitive athletics.

TITLE IX AND SECTION 504 GRIEVANCE PROCEDURES FOR STUDENTS, FACULTY AND STAFF

The following policies and procedures are established in order to assist in the fair resolution of student, faculty, and staff grievances. A grievance hereunder is a claim by a student, faculty member, or staff member (grievant) that a violation of Title IX or Section 504 regulations has occurred. Whenever a grievance occurs, the following procedure will be followed, and every effort will be made to secure an appropriate resolution as early as possible.

- As used herein, the term "grievant" means the individual student, parent, faculty member, or staff member filing a grievance under this policy; the term "days" shall mean days when school is in session except that when a grievance is filed on or after May 15, "days" shall refer to Mondays through Fridays, except legal holidays.
- A grievance may be filed by an individual grievant, or by a parent on behalf of a student grievant, or if the grievant feels that gender discrimination or discrimination on the basis of handicap has occurred in this school district.
- No grievance shall be recognized unless it is filed at the appropriate level within ten (10) days after the occurrence of the event which is the subject of the grievance.
- The inclusion of time limits in this policy is for the purpose of insuring prompt action. In circumstances where the grievant does not pursue the next step of the procedure within the time period specified, unless there is a mutually agreed upon extension of time, the grievance shall be deemed to have been settled and no further action shall be required. In the absence of a written reply to a grievance by the appropriate administrator within the required time period, the grievance shall be considered to have been denied, and the grievant may submit the grievance in writing to the next level.

PROCEDURES

Level One: A grievant shall, within ten (10) days after the occurrence of the event which is the subject of the grievance, make an appointment with and discuss the matter with his or her principal or immediate supervisor. Every effort will be made to resolve the grievance informally at this level. The principal or immediate supervisor shall give an oral response to the grievant within five (5) days after the initial discussion.

Level Two: In the event the grievant is not satisfied with the disposition of the grievance at Level One, the grievant shall reduce the grievance to writing, sign it, and submit it to the principal or immediate supervisor within five (5) days after the oral response at Level One. A written grievance shall contain a detailed description of the factual circumstances upon which the grievance is based and an explanation of how such facts result in gender discrimination or discrimination on the basis of handicap. The principal or immediate supervisor must submit a written answer within five (5) days after receipt of the written grievance.

Level Three: In the event the grievant is not satisfied with the resolution of the grievance at Level Two, the grievant may submit the written grievance within five (5) days thereafter to the area associate superintendent. The area associate superintendent will respond in writing to the written grievance within five (5) days thereafter.

Level Four: In the event the grievant is not satisfied with the resolution of the grievance at Level Three, the grievant may submit the written grievance within five (5) days thereafter to the Director of Title IX and Section 504 who will convene a grievance committee for the purpose of examining evidence of gender discrimination or discrimination on the basis of handicap in the case submitted. The grievance committee will consider all relevant evidence presented in connection with the grievance and may request individuals to testify before the grievance committee. Within twenty (20) days after receipt of the written grievance, the grievance committee shall determine what action, if any,

should be taken to resolve the grievance. The decision of the grievance committee shall be final and a copy of such decision shall be delivered to the grievant.

The school district's officer responsible for Title IX is:
Superintendent
Fairview R-XI School District
4036 State Route 'K'
West Plains, Missouri 65775

Persons desiring additional information about Title IX should contact the Superintendent's office. Individuals who wish to file a grievance due to alleged violation of Title IV should follow this procedure:

Student - Discuss grievance with his or her principal. If not satisfied, file grievance using form provided by your principal.

Inquiries or grievances concerning Title IX may also be made directly to:

Director of the Office for Civil Rights
Department of Education or Department of Health and Human Services Washington, D. C. 20221

STUDENT RECORDS - NOTICE OF PRIVACY RIGHTS

This notice informs parents and eligible students (those age 18 and older) of their rights concerning educational records maintained by the Fairview R-XI School District. The rights include those of access to the records, opportunity to challenge such records, limitations on disclosure, and provisions to file a complaint with the Department of Education. These rights are explained in the Family Educational Rights and Privacy Act of 1974. The laws and regulations require school systems to:

- Provide parents and eligible students the opportunity to inspect educational records. Request should be directed to the school principal.
- Provide parents and eligible students the opportunity to challenge the contents of the records when they believe it contains information that is inaccurate, misleading, or an invasion of the student's right of privacy. This does not apply to grades.
- Limit disclosure of information from the student's record to those who have written consent of the parent or eligible student, or to officials specifically permitted under the law (school officials); to those of other schools in which the student seeks to enroll; and under certain conditions and for specific purposes to local, state, and federal officials.

Parents and eligible students may file a complaint with the Department of Education if they believe their rights under this law have been violated *and if efforts to resolve the situation through appeal channels within the Fairview R-XI School District have not proved satisfactory.*

Complaints should be addressed:
Family Educational Rights
Switzer Building, Room 4511
Washington, D.C. 20201

DRUG FREE

The Fairview R-XI School District enforces a drug-free environment. Fairview participates in drug-free education for all students.

STUDENT DRESS CODE (Pre-School thru 8th grade)

These regulations concerning student dress are requested because we believe that grooming and dress will contribute to good attitudes and conditions that enable students to do their best work.

All students are expected to come to school clean and neat in appearance. All staff will address dress code issues. The administration will make the final decision if questions arise.

The following items will be considered unacceptable for all students:

- Halter tops, tops with spaghetti straps, tank tops, open mesh shirts, altered (torn, cut, etc.) shirts or pants, (this includes jeans with holes above the knee), or bare midriffs. All sleeveless shirts must have straps that are at least 2 inches wide and all tops must prevent exposure of undergarments. Low-cut shirts are not permitted and appropriateness of any shirt is left to the discretion of the administration.
- Patches, suggestive writing or demeaning words or phrases on clothing having vulgar, sexual, drug, alcohol or tobacco connotations.
- Bare feet, sock feet, and heelies (tennis shoes with roller blades).
- Caps, hats or headgear are not to be worn inside the building including du-rags.
- Biker shorts, running shorts, tights or leggings.
- Shorts, dresses and skirts shorter than mid thigh.
- Clothes must fit properly and not be a distraction to the school environment in order to be acceptable. This includes disrespectful or demeaning words on t-shirts.
- Facial paint or lip paint which is deemed to be a distraction is not acceptable for the Fairview environment.
- Heavy chains attached to billfolds or worn elsewhere are prohibited.

No one may use the excuse of wearing shorts not to go outside. We trust that parents will listen to the weather forecast and determine if it is appropriate to wear shorts that day. If the students go outside then all students will be expected to go even if they have shorts on. This dress code applies to the school day and school related activities.

Body piercing

In order to create an educational environment free of distractions in the classroom, and also due to health and safety concerns related to blood-borne diseases, as well as student tendencies to grab and pull other students when playing or in physical education classes, Fairview R-XI School District prohibits jewelry worn through piercing in the body, other than modest earrings that could potentially cause harm to self or others. Examples of this would be studs, loops or rings in eyebrows, nose, tongue, belly button, or other body areas. Therefore, all students at Fairview R-XI School shall refrain from wearing or displaying body piercing attire while at school or at school-sponsored activities. Modest pierced ear attire will be allowed at the discretion of the building principal. Any such pierced ear attire which is considered a distraction to the educational environment or a health hazard will be prohibited. All jewelry must be removed in order to participate in athletic activities. Jewelry in PE class is to be removed at the discretion of the PE teacher.

Any student wearing clothing that is considered unacceptable will be sent home to change or will have to call someone to bring them other clothing. Students who willfully violate the above guidelines will be suspended from school for the balance of the day on which the infraction occurs. (Adopted 09/19/1995, Last Revision 09/19/2000). Cross references: EBBA, Accident Response and Prevention; IGDJ, Interscholastic Athletics.

STUDENT CONDUCT ON SCHOOL BUSES (See Policy JFCC)

The safety of students during their transportation to and from school is a responsibility which they and their parents/guardians share with the bus drivers and school officials. The Board wants each student to know what conduct is expected when waiting for and riding on a school bus. Therefore, the rules of student conduct will be issued to all students at the beginning of the school year, and to new students upon enrollment.

Students who fail to observe these rules will be subject to disciplinary action since their failure to do so may affect the safety of others. A student who misbehaves will be reported by the driver to the principal on the same school day, if the incident occurs in the morning, or the next morning if it occurs in the afternoon. Failure to follow bus rules and regulations may result in suspension of the privilege of riding the bus.

Excessively dangerous behavior will result in immediate action. (Adopted 09/19/1995)

BUS REGULATIONS

The bus driver is in charge of the pupils and bus, and is expected to report to the principal any failure of pupils to cooperate. Injuries or complaints should be referred directly to the principal's office.

Children should obey the following rules:

1. **When students do not plan to ride the bus, please notify the driver.** After the third consecutive day of absence, without notification to the bus driver, the driver will not come to that stop until the parent has notified the bus driver that the student will be riding the bus again.
2. Children are not to get off the bus at a location other than their home unless a note signed by a parent is presented to the driver.
3. Pupils must obey the driver promptly and cheerfully.
4. Pupils must be on time. The bus cannot wait beyond its regular schedule for those who are tardy.
5. Unnecessary conversation with the driver is prohibited.
6. Pupils must not try to get off or move about within the bus while it is in motion.
7. Any damage to the bus by a student must be paid for by the student responsible.
8. Pupils must observe directions of the driver when unloading. When crossing the highway, pass in front of the bus at the driver's signal.
9. Pupils should never stand in the roadway while waiting for the bus.
10. Classroom conduct should be observed by pupils while riding the bus, except for ordinary conversation. No "horseplay" will be permitted.
11. Elementary children should sit toward the front of the bus. The driver may assign seats at his or her discretion. Failure to comply with the above regulations may result in suspension from riding the bus. Riding a school bus is a privilege. This privilege may be revoked by the Board of Education or its designated representative if a student commits or causes to be committed any act which could result in injury to another in damage or destruction of personal or school property. Certain acts by a student will result in the student losing his/her riding privilege for a certain number of days.

Commission of the following acts may result in a student automatically losing his or her riding privilege.

1. Using abusive, profane, or vulgar language.
2. Fighting.
3. Smoking, drinking intoxicants, or using drugs.
4. Igniting fireworks.
5. Throwing objects.
6. Committing any act which is overtly vulgar.
7. Destroying property of another student.
8. Destroying or damaging school property.
9. Failure to obey the bus driver; and/or
10. Committing any act which jeopardizes the safety of all who ride the bus.

Following any breach of bus rules, the bus driver will contact the parents either by phone, in person, or by letter to inform them of the incident. The driver may inform the parents when the situation has been turned over to the administration. The administrator(s) will advise the parents of disciplinary action. (Adopted 09/19/1995, Last Revision 04/21/1998).

CORPORAL PUNISHMENT

Corporal punishment is permitted by the Fairview Board of Education. The following procedures apply to the usage of corporal punishment:

1. Corporal punishment will be used only as a last resort, only after other disciplinary methods have failed.
2. Corporal punishment will be administered in the presence of another certified person.
3. Corporal punishment will be administered only by swatting the buttocks with a paddle.
4. A record of all incidents of corporal punishment will be filed in the principal's office. A written copy will be given to parents on request.
5. Examples of misconduct which could result in corporal punishment are listed in the discipline policy of this handbook. (See Policy JGA).

RETENTION

The recommendation to parents that their child be retained will occur only after a very thorough and complete professional analysis has been conducted. Because retention must be based on the firm commitment that it would benefit the child, the recommendation will be a team decision using the combined knowledge of all professionals working with the student.

1. Children will normally be retained only one (1) time during their elementary school career.
2. Except under unusual circumstances, or as required by law, retention when found advisable should occur during

the first three (3) years. (Students may be retained in middle and/or upper grades. The same procedures and guidelines will be followed.)

3. As per Senate Bill 319 passed June 2001, mandatory retention will occur in grade 4 with those students reading one year below 4th grade level, the exception being those students qualifying for exemptions.
4. A staffing must be held to review the data prior to discussion with the parent. The following must be included in the staffing: principal, classroom teacher, specialist (e.g., Title 1 and/or resource room teachers). A majority of those present at the staffing must agree to the retention. Concerns must be attached to the final recommendation for retention.
5. Appropriate assessment data must be collected prior to a staffing. Appropriate assessment data may include:
    A. Alternative intervention strategies and/or
    B. Individual diagnostic testing and/or
    C. Current academic achievement and/or
    D. Principal/teacher observation and/or
    E. Light Retention Scale and/or
    F. Retention/Promotion checklist
6. 7th Grade students must pass the Missouri Constitution test for promotion into 8th grade.
7. Twenty (20) unexcused or undocumented absences can result in retention.

PROCEDURES

1. A proactive approach will be made to ensure parents are informed about any concerns that may lead to possible retention. A conference will be held with parents at the first sign of a retention concern. Recommendations will be made to the parents on ways to strengthen skills (e.g., tutoring, resources).
2. The teacher will inform the building principal in writing as soon as a consideration is made or by the end of the twelfth week of school of any student being considered for possible retention..
3. The principal will make whatever arrangements are necessary to ensure the appropriate assessment data is available and arrange for required staffing.
4. A conference will be held with the parents in conjunction with second quarter grades, advising them of the Staffing Committee's consideration.
5. The staffing committee will meet again during the fourth quarter to review progress and change the previous recommendation based on updated information.
6. After the final decision has been made by the Staffing Committee and/or administration, the classroom teacher will arrange a conference to inform the parents. If the parents are not able to attend a conference, a registered letter will be forwarded to the parents.

FILE: JG-R
CRITICAL

STUDENT DISCIPLINE

The Student Code of Conduct is designed to foster student responsibility, respect for others, and to provide for the orderly operation of district schools. No code can be expected to list each and every offense that may result in disciplinary action; however, it is the purpose of this code to list certain offenses which, if committed by a student, will result in the imposition of a certain disciplinary action. Any conduct not included herein, any aggravated circumstance of any offense, or any action involving a combination of offenses may result in disciplinary consequences that extend beyond this code of conduct as determined by the principal, superintendent and/or Board of Education. In extraordinary circumstances where the minimum consequence is judged by the superintendent or designee to be manifestly unfair or not in the interest of the district, the superintendent or designee may reduce the consequences listed in this policy, as allowed by law. This code includes, but is not necessarily limited to, acts of students on district property, including playgrounds, parking lots and district transportation, or at a district activity, whether on or off district property. The district may also discipline students for off-campus conduct that negatively impacts the educational environment, to the extent allowed by law.

REPORTING TO LAW ENFORCEMENT

It is the policy of the Fairview R-XI School District to report all crimes occurring on district property to law enforcement, including, but not limited to, the crimes the district is required to report in accordance with law. A list of crimes the district is required to report is included in policy JGF.

The principal shall also notify the appropriate law enforcement agency and superintendent if a student is discovered to possess a controlled substance or weapon in violation of the district's policy.

In addition, the superintendent shall notify the appropriate division of the juvenile or family court upon suspension for more than ten (10) days or expulsion of any student who the district is aware is under the jurisdiction of the court.

DOCUMENTATION IN STUDENT'S DISCIPLINE RECORD

The principal, designee or other administrators or school staff will maintain all discipline records as deemed necessary for the orderly operation of the schools and in accordance with law and policy JGF.

CONDITIONS OF SUSPENSION, EXPULSION, AND OTHER DISCIPLINARY CONSEQUENCES

All students who are suspended or expelled, regardless of the reason, are prohibited from participating in or attending any district-sponsored activity, or being on or near district property or the location of any district activity for any reason, unless permission is granted by the superintendent or designee. In addition, the district may prohibit students from participating in activities or restrict a student's access to district property as a disciplinary consequence even if a student is not suspended or expelled from school, if appropriate.

In accordance with law, any student who is suspended for any offenses listed in § 160.261, RSMo., or any act of violence or drug-related activity defined by policy JGF as a serious violation of school discipline shall not be allowed to be within 1,000 feet of any district property or any activity of the district, regardless of whether the activity takes place on district property, unless one (1) of the following conditions exist:

-The student is under the direct supervision of the student's parent, legal guardian, custodian or another adult designated in advance, in writing, to the student's principal by the student's parent, legal guardian or custodian, and the superintendent or designee has authorized the student to be on district property.

-The student is enrolled in and attending an alternative school that is located within 1,000 feet of a public school in the district.

-The student resides within 1,000 feet of a public school in the district and is on the property of his or her residence.

If a student violates the prohibitions in this section, he or she may be suspended or expelled in accordance with the offense, "Failure to Meet Conditions of Suspension, Expulsion or Other Disciplinary Consequences," listed below.

PROHIBITED CONDUCT

The following are descriptions of prohibited conduct as well as potential consequences for violations. Building-level administrators are authorized to more narrowly tailor potential consequences as appropriate for the age level of students in the building. All consequences must be within the ranges established in this regulation. In addition to the consequences specified here, school officials will notify law enforcement and document violations in the student's discipline file pursuant to law and Board policy.

Academic Dishonesty *– Cheating on tests, assignments, projects or similar activities; plagiarism; claiming credit for another person's work; fabrication of facts, sources or other supporting material; unauthorized collaboration; facilitating academic dishonesty; and other misconduct related to academics. Both the student willfully sharing the information and the student obtaining the information will receive a ZERO GRADE for that assignment. The parent/guardian will be contacted.*

Grades PreK-8	
First Offense:	*Zero grade and parent/guardian contact.*
Second Offense:	*Zero grade, parent/guardian contact and removal from extracurricular activities.*

Arson *– Starting or attempting to start a fire or causing or attempting to cause an explosion.*

Grades PreK-3	
Consequences:	*Conference with principal/counselor/parents, out-of-school suspension, or expulsion.*
Grades 4-8	
First Offense:	*In-school suspension, 1-180 days out-of-school suspension, or expulsion.*
Subsequent Offense:	*1-180 days out-of-school suspension or expulsion.*

Assault -

1. Hitting, striking and/or attempting to cause injury to another person; placing a person in reasonable apprehension of imminent physical injury; physically injuring another person.

Grades PreK-3	
Consequences:	*Conference with principal/counselor/parents, detention recess (time out), in-school suspension, out-of-school suspension, and/or corporal punishment.*
Grades 4-8	
First Offense:	*Parent conference, Detention, 1-5 day in-school suspension, possible out-of-school suspension, or expulsion.*
Second Offense:	*3-7 days out-of-school suspension or expulsion, parent conference.*
Third Offense:	*Expulsion.*

2. Attempting to kill or cause serious physical injury to another; killing or causing serious physical injury to another.

Grades PreK-8	
First Offense:	*Expulsion.*

Attendance (see Board policy JED)

1. Skipping Classes

Grades 4-8	
First Offense:	*1 day in-school suspension, notify parents.*
Second Offense:	*5 days in-school suspension, notify parents.*
Third Offense:	*Corporal punishment or 2-5 days out-of-school suspension, notify parents and juvenile office.*

2. Tardiness (Per Quarter)

Grades 6-8 (per class)	
Third Unexcused Tardy:	*1 day of detention.*
Fourth Unexcused Tardy:	*2 days of detention or 1 day in-school suspension.*
Fifth Unexcused Tardy:	*2 days in-school suspension and parent conference.*
Sixth Unexcused Tardy:	*2-4 days in-school suspension.*

3. Truancy (see Board policy JED and procedure JED-AP1)–Absence from school without the knowledge and consent of parents/guardian and/or the school administration; excessive non-justifiable absences, even with the consent of parents/guardians.

Grades PreK-3	
Consequences:	*Conference with principal/counselor/parents, detention recess (time out), in-school suspension, out-of-school suspension, and/or corporal punishment.*
Grades 4-8	
First Offense:	*3 days in-school suspension and parent conference.*
Second Offense:	*5 days in-school suspension, contact appropriate authorities.*
Third Offense:	*10 days in-school suspension, contact appropriate authorities.*
Fourth Offense:	*Expulsion, referral to juvenile office.*

Bomb Threats or Other Terroristic Threats *– Communicating a threat or false report for the purpose of frightening or disturbing people, disrupting the educational environment or causing the evacuation or closure of school property.*

Grades PreK-3	
First Offense:	*10-90 days out-of-school suspension or possible expulsion.*
Second Offense:	*Expulsion.*
Grades 4-8	
First Offense:	*10-90 days out-of-school suspension, possible expulsion, immediate notification to law enforcement officials, documentation in student's discipline record.*
Second Offense	*Expulsion, immediate notification to law enforcement officials, documentation in students discipline record.*

Bullying and Cyberbullying (see Board policy JFCF) *– Intimidation or harassment of a student or multiple students perpetuated by individuals or groups. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft, or damaging property; oral or written taunts, including name-calling, put-downs, extortion, or threats; threats of retaliation for reporting such acts; sending or posting harmful or cruel text or images using the Internet or other digital communication devices; sending or posting materials that threaten or raise concerns about violence against others, suicide or self-harm. Students will not be disciplined for speech in situations where the speech is protected by law.*

Grades PreK-3	
Consequences:	*In-school suspension, out-of-school suspension, or expulsion.*
Grades 4-8	
First Offense:	*In-school suspension or 1-180 days out-of-school suspension.*
Subsequent Offense:	*1-180 days out-of-school suspension or expulsion.*

Bus or Transportation Misconduct (see Board policy JFCC/JFCC-AP) *– Any offense committed by a student on transportation provided by or through the district shall be punished in the same manner as if the offense had been committed at the student's assigned school. In addition, transportation privileges may be suspended or revoked.*

Computer or Internet Abuse/Misuse (see Board policies EHB and KKB and procedure EHB-AP)

1. Attempting, regardless of success, to: gain unauthorized access to a technology system or information; use district technology to connect to other systems in evasion of the physical limitations of the remote system; copy district files without authorization; interfere with the ability of others to utilize district technology; secure a higher level of privilege without authorization; introduce computer viruses, hacking tools, or other disruptive/destructive programs onto or using district technology; or evade or disable a filtering/blocking device.

Grades PreK-3	
Consequences:	*Restitution. Out-of-school suspension, suspension or loss of user privileges, or expulsion.*
Grades 4-8	
First Offense:	*Restitution. 1-180 days out-of-school suspension, suspension or loss of user privileges.*
Subsequent Offense:	*Restitution. 1-180 days out-of-school suspension, expulsion, suspension or loss of user privileges.*

2. Using, displaying or turning on pagers, phones, personal digital assistants, personal laptops or any other electronic communication devices during the regular school day, including instructional class time, class change time, breakfast or lunch.

Grades PreK-8	
First Offense:	*Confiscation. Principal/Student conference, detention, or in-school suspension.*
Subsequent Offense:	*Confiscation. Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.*

3. Violations of Board policy EHB and procedure EHB-AP other than those listed in(1) or (2) above.

Grades PreK-8

Consequences:	*Warning and parent contact. Restitution. In-school suspension, out-of-school suspension or loss of user privileges, or expulsion.*

4. Use of audio or visual recording equipment in violation of Board policy KKB.

Grades PreK-8	
First Offense:	*Confiscation. Principal/Student conference, detention, or in-school suspension.*
Subsequent Offense:	*Confiscation. Principal/student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.*

Dishonesty *– Any act of lying, whether verbal or written, including forgery.*

Grades PreK-8	
Consequences:	*Nullification of forged document. Principal/Student conference, in-school suspension, out-of-school suspension, or expulsion.*

Disrespectful or Disruptive Conduct or Speech (see Board policy AC if illegal harassment or discrimination is involved)

1. Verbal, written, pictorial or symbolic language or gesture that is directed at any person that is in violation of district policy or is otherwise rude, vulgar, defiant, considered inappropriate in educational settings or that materially and substantially disrupts classroom work, school activities or school functions. Students will not be disciplined for speech in situations where it is protected by law.

Grades PreK-3	
Consequences:	*Conference with principal/counselor/parents, detention recess (time out), in-school suspension, out-of-school suspension, and/or corporal punishment.*
Grades 4-8	
First Offense:	*Parent conference, detention, up to 3 days in school suspension.*
Second Offense:	*2-5 days out-of-school suspension, referral to juvenile office.*
Third Offense:	*5-10 days suspension, referral to juvenile office.*
Fourth Offense:	*Expulsion, referral to juvenile office.*

2. Disrespectful language to any person that is threatening in nature.

Grades PreK-3	
Consequences:	*Conference with principal/counselor/parents, detention recess (time out), in-school suspension, out-of-school suspension, and/or corporal punishment.*
Grades 4-8	
First Offense:	*3-5 days out-of-school suspension, referral to juvenile office.*
Second Offense:	*5-10 days out-of-school suspension and parent conference, referral to juvenile office.*

Third Offense:	*Expulsion, referral to juvenile office.*

Drugs/Alcohol (see Board policies JFCH and JHCD)

1. Possession, sale, purchase or distribution of any over-the-counter drug, herbal preparation or imitation drug or herbal preparation.

Grades PreK-3	
Consequences:	*Confiscation. Conference with principal/counselor/ parents, detention recess (time out), in-school suspension, out-of-school suspension, or expulsion.*
Grades 4-8	
First Offense:	*In-school suspension or 1-180 days out-of-school suspension.*
Subsequent Offense:	*1-180 days out-of-school suspension or expulsion.*

2. Possession of or attendance while under the influence of or soon after consuming any unauthorized prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act.

Grades PreK-3	
Consequences:	*Confiscation. Conference with principal/counselor/ parents, detention recess (time out), in-school suspension, out-of-school suspension, or expulsion.*
Grades 4-8	
First Offense:	*Confiscation. 5-10 days out-of-school suspension, parent conference.*
Second Offense:	*Confiscation. 10-20 days out-of-school suspension, parent conference.*
Third Offense:	*Confiscation. Out-of-school suspension, expulsion.*

3. Sale, purchase or distribution of any prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act.

Grades PreK-8	
First Offense:	*Confiscation. Out-of-school suspension and possible expulsion.*
Second Offense:	*Confiscation. Out-of-school suspension, expulsion.*

Extortion *– Threatening or intimidating any person for the purpose of, or with the intent of, obtaining money or anything of value.*

Grades PreK-3	
Consequences:	*Conference with principal/counselor/parents, detention recess (time out), in-school suspension, out-of-school suspension, and/or corporal punishment.*
Grades 4-8	
First Offense:	*2-5 days in-school suspension, possible referral to juvenile office.*
Second Offense:	*5 days out-of-school suspension, referral to juvenile office.*
Third Offense:	*Expulsion, referral to juvenile office.*

Failure to Meet Conditions of Suspension, Expulsion or Other Disciplinary Consequences *– Violating the conditions of a suspension, expulsion or other disciplinary consequence including, but not limited to, participating in or attending any district-sponsored activity or being on or near district property or the location where a district activity is held. See the section of this regulation titled, "Conditions of Suspension, Expulsion and Other Disciplinary Consequences."*

As required by law, when the district considers suspending a student for an additional period of time or expelling a student for being on or within 1,000 feet of district property during a suspension, consideration shall be given to whether the student poses a threat to the safety of any child or school employee and whether the student's presence is disruptive to the educational process or undermines the effectiveness of the district's discipline policy.

Grades PreK-8	
First Offense:	*Verbal warning, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion. Report to law enforcement for trespassing if expelled.*
Subsequent Offense:	*Verbal warning, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion. Report to law enforcement for trespassing if expelled.*

False Alarms (see also "Threats or Verbal Assault" and "Bomb Threats") *– Tampering with emergency equipment, setting off false alarms, making false reports.*

Grades PreK-3	
Consequences:	*Restitution. Conference with principal/counselor/parents, detention recess (time out), in-school suspension, out-of-school suspension, and/or corporal punishment.*
Grades 4-8	
First Offense:	*Restitution. 2-5 days in-school suspension.*
Second Offense:	*Restitution. 5-10 days out-of-school suspension, referral to juvenile office.*

Third Offense:	*Restitution. Expulsion, referral to juvenile office.*

Fighting (see also, "Assault")

1. Mutual combat in which both parties have contributed to the conflict either verbally or by physical action. Instigating a fight can result in the same consequences.

Grades PreK-3	
Consequences:	*Conference with principal/counselor/parents, detention recess (time out), in-school suspension, out-of-school suspension, and/or corporal punishment.*
Grades 4-8	
First Offense:	*1-3 days in-school suspension.*
Second Offense:	*3-5 days in-school suspension and parent conference and/or corporal punishment.*
Third Offense:	*5-10 days out-of-school suspension or corporal punishment, and contact parents.*

2. Instigating a fight, verbally or physically.

Grades PreK-3	
Consequences:	*Conference with principal/counselor/parents, detention recess (time out), in-school suspension, out-of-school suspension, and/or corporal punishment.*
Grades 4-8	
First Offense:	*2-5 days in-school suspension.*
Second Offense:	*5-7 days in-school suspension or corporal punishment, contact parents.*
Third Offense:	*5-10 days suspension and go before Board accompanied by parent or guardian, parent conference.*

Gambling *– Betting on an uncertain outcome, regardless of stakes; engaging in any game of chance or activity in which something of real or symbolic value may be won or lost. Gambling includes, but is not limited to, betting on outcomes of activities, assignments, contests and games. In all cases, restitution or return of property will be expected.*

Grades PreK-3	
Consequences:	*Principal/Student conference, loss of privileges, detention.*
Grades 4-8	
First Offense:	*Principal/Student conference, loss of privileges, detention.*
Second Offense:	*Detention or in-school suspension.*
Third Offense:	*In-school suspension or 1-10 days out-of-school suspension.*

Harassment, including Sexual Harassment (see Board policy AC)

1. Use of material of a sexual nature or unwelcome verbal, written or symbolic language based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Examples of illegal harassment include, but are not limited to, racial jokes or comments; requests for sexual favors and other unwelcome sexual advances; graffiti; name calling; or threatening, intimidating or hostile acts based on a protected characteristic.

Grades PreK-3	
Consequences:	*Conference with principal/counselor/parents, in-school suspension, out-of-school suspension, or expulsion.*
Grades 4-8	
First Offense:	*Principal/Student conference, in-school suspension, 1-180 days out-of-school suspension, or expulsion.*
Subsequent Offense:	*In-school suspension, 1-180 days out-of-school suspension, or expulsion.*

2. Unwelcome physical contact of a sexual nature or that is based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Examples include, but are not limited to, touching or fondling of the genital areas, breasts or undergarments, regardless of whether the touching occurred through or under clothing; or pushing or fighting based on protected characteristics.

Grades PreK-3	
Consequences:	*Conference with principal/counselor/parents, in-school suspension, out-of-school suspension, or expulsion.*
Grades 4-8	
First Offense:	*Principal/Student conference, in-school suspension, 1-180 days out-of-school suspension, or expulsion.*
Subsequent Offense:	*In-school suspension, 1-180 days out-of-school suspension, or expulsion.*

***Hazing (see Board policy JFCF)** – Any activity that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or district-sponsored activity. Hazing may occur even when all students involved are willing participants.*

Grades PreK-3	
Consequences:	*Conference with principal/counselor/parents, detention recess (time out), in-school suspension, out-of-school suspension, and/or corporal punishment.*
Grades 4-8	
First Offense:	*1-3 days in-school suspension.*
Second Offense:	*3-5 days in-school suspension, parent conference, possible referral to juvenile office.*

Third Offense:	*3-10 days out-of-school suspension, parent conference, referral to juvenile office.*

Incendiary Devices or Fireworks *– Possessing, displaying or using matches, lighters or other devices used to start fires unless required as part of an educational exercise and supervised by district staff; possessing or using fireworks.*

Grades PreK-3	
Consequences:	*Confiscation. Warning, principal/student conference and detention.*
Grades 4-8	
First Offense:	*Confiscation. Principal/Student conference and detention.*
Second Offense:	*Confiscation. Detention or in-school suspension.*
Third Offense:	*Confiscation. In-school suspension or 1-10 days out-of-school suspension.*

Nuisance Items – *Possession or use of toys, games, MP3 players and other electronic devices (other than cell phones) that are not authorized for educational purposes. For policy regarding cell phones, refer to page 10, "Nuisance Items".*

First Offense:	*Confiscation. Warning, principal/student conference, detention, or in-school suspension.*
Subsequent Offense:	*Confiscation. Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.*

Obscene Language *– Use of words which describe sexual conduct and which, considered as a whole, appeal to prurient interest in sex, portraying sex in a manner offensive to community standards; and which does not have a serious literary, artistic, political or scientific value.*

Grades PreK-3	
Consequences:	*Conference with principal/counselor/parents, detention recess (time out), in-school suspension, out-of-school suspension, and/or corporal punishment.*
Grades 4-8	
First Offense:	*Parent conference, detention, or up to 5 days in- school suspension.*
Second Offense:	*5-10 days in-school suspension or corporal punishment, parent conference.*
Third Offense:	*5-10 days out-of-school suspension and parent conference.*

Public Display of Affection *– Physical contact that is inappropriate for the school setting, including, but not limited to, kissing and groping.*

Grades PreK-8	
First Offense:	*Principal/Student conference, or in-school suspension.*
Subsequent Offense:	*In-school suspension, or 1-180 days out-of-school suspension.*

Sexting and/or Possession of Sexually Explicit, Vulgar or Violent Material *– Students may not possess or display, electronically or otherwise, sexually explicit, vulgar or violent material including, but not limited to, pornography or depictions of nudity, violence or explicit death or injury. This prohibition does not apply to curricular material that has been approved by district staff for its educational value. Students will not be disciplined for speech in situations where it is protected by law.*

Grades PreK-8	
First Offense:	*Confiscation. Principal/Student conference, detention, or in-school suspension.*
Subsequent Offense:	*Confiscation. Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.*

Sexual Activity *– Acts of sex or simulated acts of sex including, but not limited to, intercourse or oral or manual stimulation.*

Grades PreK-8	
First Offense:	*Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.*
Subsequent Offense:	*Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.*

Theft *– Theft, attempted theft or knowing possession of stolen property.*

Grades PreK-3	
Consequences:	*Return of or restitution for property. Conference with principal/counselor/parents, detention recess (time out), in-school suspension, out-of-school suspension, and/or corporal punishment.*
Grades 4-8 (Private Property)	
First Offense:	*Return of or restitution for property. Principal/Student conference, 2-5 days in-school suspension.*
Second Offense:	*Return of or restitution for property. 2-5 days out-of-school suspension or corporal punishment, contact juvenile office.*
Third Offense:	*Return of or restitution for property. 5-10 days out-of-school suspension, contact juvenile office.*
Grades 4-8 (School Property)	
First Offense:	*Return of or restitution for property. 2-5 days in-school suspension.*
Second Offense:	*Return of or restitution for property. 2-5 days out-of-school suspension or corporal punishment, contact juvenile office.*
Third Offense:	*Return of or restitution for property. 5-10 days out-of-school suspension, contact juvenile office.*

Threats or Verbal Assault *– Verbal, written, pictorial or symbolic language or gestures that create a reasonable fear of physical injury or property damage*

Grades PreK-3	
Consequences:	*Principal/Student conference, in-school suspension, out-of-school suspension, or expulsion.*
Grades 4-8	
First Offense:	*Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.*
Subsequent Offense:	*In-school suspension, 1-180 days out-of-school suspension, or expulsion.*

Tobacco/Vaping *– Possession or use of any tobacco products on district property, district transportation or at any district activity.*

Grades PreK-3	
Consequences:	*Confiscation of tobacco product. Conference with principal/counselor/parents, detention recess (time out), in-school suspension, out-of-school suspension, and/or corporal punishment.*
Grades 4-8	
First Offense:	*Confiscation. 1-3 days in-school suspension.*
Second Offense:	*Confiscation. 2-5 days in-school suspension, parent conference.*
Third Offense:	*Confiscation. 5-10 days out-of-school suspension, parent conference, referral to juvenile office.*

Unauthorized Entry *– Entering or assisting any other person to enter a district facility, office, locker, or other area that is locked or not open to the general public; entering or assisting any other person to enter a district facility through an unauthorized entrance; assisting unauthorized persons to enter a district facility through any entrance.*

Grades PreK-3	
Consequences:	*Principal/Student conference, in-school suspension, out-of-school suspension, or expulsion.*
Grades 4-8	
First Offense:	*Principal/Student conference, in-school suspension, or 1-180 days out-of-school suspension.*
Subsequent Offense:	*1-180 days out-of-school suspension or expulsion.*

Vandalism (see Board policy ECA) *– Willful damage or the attempt to cause damage to real or personal property belonging to the district, staff or students.*

Grades PreK-3	
Consequences:	*Restitution. Conference with principal/counselor/parents, detention recess (time out), in-school suspension, out-of-school suspension, and/or corporal punishment.*
Grades 4-8	
First Offense:	*Restitution. 2-5 days in-school suspension, notify parents.*
Second Offense:	*Restitution. 2-5 days out-of-school suspension or corporal punishment.*
Third Offense:	*Restitution. Expulsion.*

Weapons (see Board policy JFCJ)

1. Possession or use of any weapon as defined in Board policy, other than those defined in 18 U.S.C. § 921, 18 U.S.C. § 930(g)(2) or § 571.010, RSMo.

Grades PreK-3	
Consequences:	*Conference with principal/counselor/parents, detention recess (time out), in-school suspension, out-of-school suspension, and/or corporal punishment.*
Grades 4-8	
First Offense:	*1-10 days in-school suspension, possible expulsion.*
Subsequent Offense:	*20 days out-of-school suspension, possible expulsion, parent conference.*

2. Possession or use of a firearm as defined in 18 U.S.C. § 921 or any instrument or device defined in § 571.010, RSMo. or any instrument or device defined as a dangerous weapon in 18 U.S.C. § 930(g)(2).

Grades PreK-3	
First Offense:	*One (1) calendar year suspension or expulsion, unless modified by the Board upon recommendation by the superintendent. The suspension may be modified on a case-by-case basis upon recommendation by the superintendent to the Board of Education.*
Subsequent Offense:	*Expulsion.*
Grades 4-8	
First Offense:	*One (1) calendar year suspension or expulsion, unless modified by the Board upon recommendation by the superintendent. The suspension may be modified on a case-by-case basis upon recommendation by the superintendent to the Board of Education.*
Subsequent Offense:	*Expulsion.*

3. Possession or use of ammunition or a component of a weapon.

Grades PreK-3	
Consequences:	*Conference with principal/counselor/parents, detention recess (time out), in-school suspension, out-of-school suspension, and/or corporal punishment.*
Grades 4-8	
First Offense:	*1-10 days in-school suspension, possible expulsion.*
Subsequent Offense:	*20 days out-of-school suspension, possible expulsion, parent conference.*

Parent and student must appear before the Board for reinstatement from expulsion. Misbehavior may result in loss of class field trips.

Earthquake Safety For Missouri's Schools

The New Madrid Seismic Zone Extends 120 Miles Southward from the area of Charleston, Missouri, and Cairo, Illinois, through New Madrid and Caruthersville, following Interstate 55 to Blytheville and on down to Marked Tree, Arkansas. The NMSZ consists of a series of large, ancient faults that are buried beneath thick, soft sediments. These faults cross five state lines and cross the Mississippi River in three places and the Ohio River in two places.

The New Madrid Seismic Zone and surrounding region is Active, Averaging More than 200 Measured Events per Year (Magnitude 1.0 or greater), about 20 per month. Tremors large enough to be felt (Magnitude 2.5 – 3.0) are noted every year. The fault releases a shock of 4.0 or more, capable of local minor damage, about every 18 months. Magnitudes of 5.0 or greater occur about once per decade. They can cause significant damage and be felt in several states.

The Highest Earthquake Risk in the United States outside the West Coast is in the New Madrid Seismic Zone. Damaging temblors are not as frequent as in California, but when they do occur, the destruction covers over more than 20 times the area due to the nature of geologic materials in the region. The 1968 5.5 magnitude Dale, Illinois earthquake toppled chimneys and caused damage to unreinforced masonry in the St. Louis area, more than 100 miles from the epicenter. A 5.2 magnitude earthquake in April 2008 in southeast Illinois, did not cause damage in Missouri, but was felt across much of the state.

A Damaging Earthquake in this Area, which experts say is about a 6.0 magnitude event, occurs about once every 80 years (the last one in 1895 was centered near Charleston, Missouri). There is estimated to be a 25-40% chance for a magnitude 6.0 – 7.5 or greater earthquake along the New Madrid Seismic Zone in a 50-year period according to the U.S. Geological Survey reports. The results would be serious damage to unreinforced masonry buildings and other structures from Memphis to St. Louis. We are certainly overdue for this type of earthquake!

A Major Earthquake in this Area - the Great New Madrid Earthquake of 1811-12 was actually a series of over 2000 shocks in five months, with several quakes believed to be a 7.0 Magnitude or higher. Eighteen of these rang church bells on the Eastern seaboard. The very land itself was destroyed in the Missouri Bootheel, making it unfit even for farming for many years. It was the largest release of seismic energy east of the Rocky Mountains in the history of the U.S. and was several times larger than the San Francisco quake of 1906.

When Will Another Great Earthquake the Size of Those in 1811-12 Happen? Several lines of research suggest that the catastrophic upheavals like those in 1811-12 visit the New Madrid region every 500-600 years. Hence, emergency planners, engineers, and seismologists do not expect a repeat of the intensity of the 1811-12 series for at least 100 years or more. However, even though the chance is remote, experts estimate the chances for a repeat earthquake of similar magnitude to the 1811-1812 New Madrid earthquakes over a 50-year period to be a 7 - 10% probability.

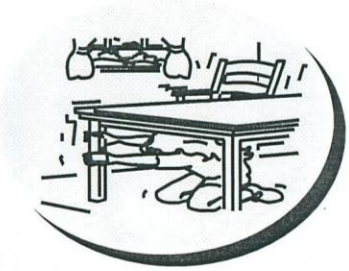
What Can We Do to Protect Ourselves? Education, planning, proper building construction, and preparedness are proven means to minimize earthquake losses, deaths, and injuries.

Prepare a Home Earthquake Plan

- Choose a safe place in every room--under a sturdy table or desk or against an inside wall where nothing can fall on you.
- Practice DROP, COVER AND HOLD ON at least twice a year. Drop under a sturdy desk or table, hold onto the desk or table with one hand, and protect the back of the head with the other hand. If there's no table or desk nearby, kneel on the floor against an interior wall away from windows, bookcases, or tall furniture that could fall on you and protect the back of your head with one hand and your face with the other arm.
- Choose an out-of-town family contact.
- Take a first aid class from your local Red Cross chapter. Keep your training current.
- Get training in how to use a fire extinguisher from your local fire department.
- Inform babysitters and caregivers of your plan.

Eliminate Hazards

- Consult a professional to find out additional ways you can protect your home, such as bolting the house to its foundation and other structural mitigation techniques.
- Bolt bookcases, china cabinets and other tall furniture to wall studs.
- Install strong latches on cupboards.
- Strap the water heater to wall studs.



Prepare a Disaster Supplies Kit for Home and Car

- First aid kit and essential medications.
- Canned food and can opener.
- At least three gallons of water per person.
- Protective clothing, rainwear, and bedding or sleeping bags.
- Battery-powered radio, flashlight, and extra batteries.
- Special items for infant, elderly, or disabled family members.
- Written instructions for how to turn off gas, electricity, and water if authorities advise you to do so. (Remember, you'll need a professional to turn natural gas service back on.)
- Keeping essentials, such as a flashlight and sturdy shoes, by your bedside.

Know What to Do When the Shaking BEGINS

- DROP, COVER AND HOLD ON! Move only a few steps to a nearby safe place. Stay indoors until the shaking stops and you're sure it's safe to exit. Stay away from windows.
- In a high-rise building, expect the fire alarms and sprinklers to go off during a quake.
- If you are in bed, hold on and stay there, protecting your head with a pillow.
- If you are outdoors, find a clear spot away from buildings, trees, and power lines. Drop to the ground.
- If you are in a car, slow down and drive to a clear place (as described above). Stay in the car until the shaking stops.

Know What to Do AFTER the Shaking Stops

- Check yourself for injuries. Protect yourself from further danger by putting on long pants, a long-sleeved shirt, sturdy shoes, and work gloves.
- Check others for injuries. Give first aid for serious injuries.
- Look for and extinguish small fires. Eliminate fire hazards. Turn off the gas if you smell gas or think it's leaking. (Remember, only a professional should turn it back on.)
- Listen to the radio for instructions
- Expect aftershocks. Each time you feel one, DROP, COVER, AND HOLD ON!
- Inspect your home for damage. Get everyone out if your home is unsafe.
- Use the telephone only to report life-threatening emergencies.

The information contained in the flier was extracted from the American Red Cross website http://www.redcross.org/services/prepare/0,1082,0_241_,00.html, Missouri State Emergency Management Agency website (http://sema.dps.mo.gov/EO.htm) and the Federal Emergency Management Agency website (http://www.fema.gov/hazard/earthquake). ***This flier could be distributed by school districts to each student annually to satisfy the requirements of RSMo 160.455***

Safety

Safety is always a priority at Fairview. The administration would like to take this opportunity to address some safety concerns with our drop off and pick up procedures. Please note the following procedures as they will help us keep your child safe and the process more quick and efficient:

Morning Drop-Off

- Please drop your child off in the unloading zone **ONLY**, which is the area supervised by school employees.
- Four cars will be unloaded at a time.
- Do not stop and drop your child off at the gym doors.
- If you walk your child in, use the crosswalk. Do not cut across the parking lot.
- Remember, the drop-off lanes are **one way**. Do not turn around and go back out the entrance. **During regular school hours this measure of safety is not only expected but will be reinforced.**
- Do not attempt to pass on the right in the unloading zone.
- Have students prepared to exit vehicle when they arrive at the unloading spots.
- Please allow the duty people to help unload your child so you can stay in your vehicle.
- Please follow the Crosswalk Attendants directions as they will be directing traffic.

Afternoon Pick-Up

- Dismissal is at 3:40. If you arrive before then, be prepared to wait.
- If the duty person has you pull up to wait on your child, do not block the crosswalk.
- You may want to wait a little longer to arrive if you are picking up an upper grade student as it takes them longer to get to the front of the building.
- Do not attempt to pass on the right in the loading zone.
- If you need to strap your child in, please ask the duty person or pull up out of the loading zone to do this.
- If you walk up to get your child from the library, please go to the outside door on the east side of the building and request your child from the duty person.

Our primary goal is the safety of your children. By adhering to the procedures above, we can ensure your child's safety and our drop off and pick up will run much more efficiently. The administration and duty personnel will be enforcing these procedures. We appreciate your understanding and patience.

Parent / Guardians:

Please review this handbook with your child/children and stress the importance that good behavior has in the educational setting. After you have taken the time to review and become familiar with the policy please sign and return the bottom portion of this letter to your child/children's homeroom/classroom teacher as soon as possible.

Thank You,
Fairview Administration
We have read and discussed the student discipline policy with our child.

_____

_____
Date

Comments:_____
_____
_____
_____
_____

FIELD TRIP PERMISSION

Parents:

The following is a field trip permission slip form for your child**. By signing and returning this from you are giving your child permission to attend ALL field trips for the 2021-2022 school year.** You will receive a letter informing you of upcoming trips with information and dates, but if you return this form it will not be necessary to give permission for each trip individually.

Please sign and return to your child's homeroom teacher.

My child, _____ has permission to attend All FIELD TRIPS for the 2021-2022 school year.

_____ _____

Parent Signature Date

Fairview School

SCHOOL - PARENT - STUDENT COMPACT

Fairview R-XI School, and the parents of students participating in Title 1 activities, services and programs, agree that this compact outlines how the entire school staff, the parents and the students will share the responsibility for improved student academic achievement.

School responsibilities

Fairview staff will:

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating children to meet the Missouri Learning Standards as follows:
  1. Retain highly qualified principals and teachers.
  2. Provide instruction, materials and high-quality professional development which incorporates the latest research, and
  3. Maintain a safe and positive school climate.

- Hold annual parent-teacher conferences to:
  1. Discuss the child's progress/grades during the first quarter,
  2. Discuss this compact as it relates to the child's achievement, and
  3. Examine the child's achievement and any pending options at the end of the third quarter.

- Provide parents with frequent reports on their child's progress as follows:
  1. Weekly packet from the classroom teacher,
  2. Monthly suggestions from the classroom teacher,
  3. Mid-quarter report mailed from the school, and
  4. Quarterly grade cards/reports sent home by the school.

- Be accessible to parents through:
  1. Phone calls or person-to-person meetings,
  2. Scheduled consultation before, during or after school, and
  3. Schedule school or home visits.

- Provide parents opportunities to volunteer and participate in their child's and to observe classroom activities as follows:
  1. Listen to children read,
  2. Help with classroom decorations, art projects, etc.,
  3. Present a program on your culture, a different country, etc., and
  4. Assist with holiday programs or parties, educational trips, etc.

-

Parent responsibilities

I, as a parent, will support my child's learning in the following ways:

1. Make sure they are in school every day possible.
2. Check that homework is completed.
3. Monitor the amount of television watched.
4. Volunteer in my child's classroom/school
5. Be aware of my child's extracurricular time and activities.
6. Stay informed about my child's education by reading all communications from the school and responding appropriately.

Student responsibilities

I, as a student, will share the responsibility to improve my academic performance to meet the Missouri Learning Standards and will:

1. Attend school every day possible.
2. Be respectful toward others,
3. Do my homework every day and ask for help when I need it,
4. Read at least 30 minutes every day outside of school time, and
5. Give all notes and information from my school to my parent/ guardian daily.

Principal	Date
Teacher	Date
Parent(s)	Date
Student	Date

FAIRVIEW R-XI TECHNOLOGY USAGE AGREEMENT

The purpose of these regulations is to ensure the proper use of Fairview R-XI School District's (the "District") computer and telecommunication resources and services (the "System") by its students, employees, and other computer users. All computer users have the responsibility to use computer resources in an efficient, effective, ethical and lawful manner.

The following regulations, rules, and conditions apply to all users of computer and telecommunication resources and services, wherever the users are located. Violations of this policy may result in disciplinary action, including possible termination, and/or legal action.

The District has the right, but not the duty, to monitor any and all aspects of the computer system, including employee e - mail, to ensure compliance with this policy.

The computers and computer accounts given to students and employees are for educational purposes only. Users should not have an expectation of privacy in anything they create, send, or receive on the computer. The computer and telecommunication system belong to the District and may be used for educational purposes only. Commercial and/or personal use of the District's system is strictly prohibited.

Computer users are governed by the following provisions, which apply to all use of computer and telecommunication resources and services. Computer and telecommunication services include, but are not limited to, the following: host computers, file servers, workstations, stand-alone computers, laptops, tablets, software, and internal or external communications networks (internet, commercial online services, and e -mail systems) that are accessed directly or indirectly from the District's computer facilities.

These regulations may be amended or revised periodically as the need arises and are implemented pursuant to District policy.

The term "users" as used in this policy refers to all students, employees, independent contractors, and other persons or entities accessing or using the District's computer and telecommunication resources and services.

SYSTEM ACCESS

The following guidelines will determine access to the District's system:

1. District employees will be granted access to the District's system with the approval of the immediate supervisor.
2. The District may require that all passwords be changed frequently.
3. Teachers will be required to maintain password confidentiality by not sharing their password with students.
4. Student completing required course work on the system will have first priority for use of District equipment after school hours.
5. Teachers may require students to restrict access to course program files, as appropriate.
6. Any system user identified as a security risk or having a history of violations of District and/or campus computer use guidelines may be denied access to the District's system.

Individual User's Responsibility

The following rules will apply to all users of the District's system:

1. Users must comply with all software licenses, copyrights, and all other state and federal laws governing intellectual property.
2. Fraudulent, harassing, embarrassing, indecent, profane, obscene, intimidating, inaccurate, sexually threatening, offensive, or other unlawful material may not be sent by e-mail or other form of electronic communication or displayed on or stored in the District's computers. Users encountering or receiving such material should immediately report the incident to a superior.
3. Users should use the same care in drafting e-mail and other electronic documents as they would for any other written communication. Others may review anything created on the computer.

4. Users may not install software onto any computer or the network.
5. Users should not alter or copy a file belonging to another user without first obtaining permission from the owner of the file. The ability to read, alter, or copy a file belonging to another user does not imply permission to read, alter, or copy that file.
6. Without prior written permission, the computer and telecommunication resources and services of the District may not be used for the transmission or storage of commercial or personal advertisements, solicitations, promotions, destructive programs (viruses and/or self-replicating code), political material, or any other unauthorized or personal use.
7. The individual in whose name a system account is issued will be responsible at all times for its proper use. Users are responsible for safeguarding their passwords for the system. Individual passwords should not be printed, stored online, or given to others. Users are responsible for all transactions made using their passwords.
8. A user's ability to connect to other computer systems through the network does not imply a right to connect to those systems or to make use of those systems unless specifically authorized by the operators of those systems.
9. System users must not encourage the use of tobacco, alcohol, or controlled substances or otherwise promote any other activity prohibited by District policy or state or federal law.
10. Transmission of material, information, or software in violation of any District policy or local, state, or federal law is prohibited.
11. System users identifying a security problem in the District's system must notify the appropriate teacher, campus administrator, or District coordinator.
12. System users may not use another person's account without written permission from the campus administrator or District coordinator, as appropriate. Attempts by a user to log on to the District's system as another user will result in cancellation of user privileges and may result in other disciplinary action.
13. System users must not write to directories other than their own, as identified by the District.
14. Students may not use real-time conference features, such as talk/chat/Internet relay chat, nor will students be allowed to use e- mail.
15. System users must remove electronic mail in accordance with established retention guidelines. Such messages will be removed if time lines are not respected by the system user.
16. System users will not evade, change, or exceed resource quotas or disk usage quotas set by the District, except with the specific approval of the District. The District may remove the file of a user who continues to exceed disk space after seven calendar days of notification.
17. Parents/Guardians are responsible for any damage the student may cause to school devices (such as Chromebooks, Kindles, iPad Mini, or desktops).
18. Students are not allowed to bring USB jump drives to school unless pre –approved by teachers or administration due to the similarity to JUUL and other e-cigarette devices.

Vandalism Prohibited
Any malicious attempt to harm or destroy District equipment or materials, data of another user of the District's system, or any of the agencies or other networks that are connected to Internet is prohibited. Deliberate attempts to degrade or disrupt system performance will be viewed as violations of District policy and administrative regulations and may be viewed as criminal activity under applicable state and federal laws. This includes, but is not limited to, the uploading or creating of computer viruses. The use of any software having the purpose of damaging the District's system or other user's system is prohibited.

Forgery Prohibited
Forgery or attempted forgery of electronic mail messages is prohibited. Attempts to read, delete, copy, or modify the electronic mail of other system users or deliberate interference with the ability of other system users to send/receive electronic mail is prohibited.

Updating Member Account Information
The District may periodically require new registration and account information from system users to continue service. System users must notify the District of any changes of account information, such as address and phone number.

Information Content/Third Party Supplied Information
System users and parents of students with access to the District's system should be aware that use of the system may provide access to other electronic communications systems in the global electronic network that may contain inaccurate and/or objectionable material.

A student or employee knowingly bringing prohibited materials into the System may be subject to a suspension and/or a revocation of privileges on the District's system and will be subject to disciplinary action in accordance with District policy.

Termination/Revocation Of System User Account
The District may suspend or revoke a system user's access to the District's system upon any violation of District policy and/or administrative regulation. Prior to a suspension or revocation of system service, or as soon as practicable, the principal or District coordinator will inform the system user of the suspected violation and give him or her an opportunity to present an explanation, as follows:

1. A system user may appeal the suspension or revocation within seven calendar days.
2. The District coordinator or designee will conduct a hearing, but the principal or District coordinator who imposed the suspension or revocation will not be the person designated to hear the appeal.

Termination of an employee's account or of a student's access will be effective on the date the principal or District coordinator receives notice of student withdrawal or of revocation of system privileges, or on a future date if so specified in the notice.

Disclaimer
The District's system is provided on an "as is, as available" basis. The District does not make any warranties, whether express or implied, including, without limitation, those of merchantability and fitness for a particular purpose with respect to any services provided by the system and any information of software contained therein. The District does not warrant that the functions or

services performed by, or that the information of software contained on, the system will be the system user's requirements, or that the system will be uninterrupted or error-free, or that defects will be corrected.

Opinions, advice, services, and all other information expressed by system users, information providers, service providers, or other third party individuals in the system are those of the providers and not of the District.

The District will cooperate fully with local, state, or federal officials in any investigation concerning or relating to misuse of the District's electronic communications system.

In order to protect the technology assets of West Plains R-VII, to minimize unnecessary system downtime, and to supplement the District's Electronic Communications Use Guidelines, the following policies are to be followed by all system users:

1. Computer Access
A. User passwords are to be kept secure and not shared between users.
B. Staff members are not to allow student access to any portion of the district network through a staff user's account.
C. Student use of an administrative or office workstation is not allowed.
D. Students are not to perform administrator level activities on any computer system.

2. Software
A. Software can be loaded or removed only by Office of Technology Staff.
B. Students and staff are not to bring diskettes or CD-Roms from home or other sources and load them onto any computer.
C. Strict compliance with software copyright laws will be maintained. There must be a license to support each and every installation of a program.
D. Downloading of programs for storage on a hard drive or diskette is not allowed without authorization.

E. Use of computer games for any purpose is not allowed.

3. Hardware
A. Setup and connection of new computers is to be done only by Office of Technology Staff.
B. Computer hardware must not be moved without prior approval from the Office of Technology.
C. Repairs to technology equipment are to be performed only by Technology Staff.

FILMING/IDENTIFIABLE INFORMATION OF STUDENTS

Parental approval is not required when students are photographed, videotaped, or recorded by a representative(s) of the school district for purposes of safety, maintenance of discipline in school or on school buses, any purpose related to a co-curricular or extracurricular activity, or any purpose related to regular classroom instruction. (Examples: include but are not limited to newspaper releases, websites, social media, yearbook, or any other electronic communications). Throughout the year, media representatives (newspapers, television and periodical publishers) may be on campus to videotape and/or photograph students in school related activities or events.

Parents may deny permission for their children to be photographed, videotaped, and/or to have their image or name appear by notifying the principal in writing. Please be specific about what information should be denied and from which publication.

Please sign and return the form below.

****

DISTRICT TECHNOLOGY USAGE ACKNOWLEDGEMENT AGREEMENT

I agree to abide by the Fairview R-XI District Technology Usage Agreement, and I understand that any violation of the regulations is unethical and may constitute a criminal offense. Should I commit any violation my access privileges may be revoked, disciplinary and/or appropriate legal action will be taken.

_____ _____
Student Name (Printed) Homeroom/Grade

_____ _____
Student Signature Date

_____ _____
Parent or Guardian Signature Date

Annual Homeless and Migrant Survey

1. Are you sharing the housing of other persons due to a loss of housing, economic hardship, or a similar reason? Explain if it is a similar reason. ___ yes ___no
Explain:_____

2. Are you currently residing at a motel, hotel, trailer parks, or camping grounds due to the lack of alternative adequate accommodations? ___ yes ___no

3. Are you currently residing in an emergency or transitional shelter? ___ yes ___no

4. Has the student been abandoned in a hospital? ___ yes ___no

5. Is your primary nighttime residence a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings? ___ yes ___no

6. Are you currently living in a car, park, public space, abandoned buildings, substandard housing, bus or train station or similar setting? ___ yes ___no

7. At any time during the past three years, has any member of your immediate family been employed in some form of temporary, seasonal agricultural or agricultural-related work? ___yes ___no

_____
Student Name

_____
Parent Name

Please address questions regarding this survey to:

Amy Ball
Fairview R-XI Homeless Liaison
417-256-3868 ext. 4240

MSIP 5 Resource and Process Standards—April 2013 Governance G-5—the district complies with all provisions, regulations, and administrative rules applicable to each state and/or federal program implemented.
https://dese.mo.gov/sites/default/files/MSIP_5_Resource_and_Process_Standards.pdf